

ROUTING AND TRANSMITTAL SLIP		Date
TO: (Name, office symbol, room number, building, Agency/Fest)		20 FEB 1985
1. EO/DDA	Initials	Date
2. ADDA	BM	20/2
2. DDA	920	FEB 1985
4.	21	FEB 1985
5. DDA Registry (file)		276
Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	<input checked="" type="checkbox"/> For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	
REMARKS		

cc: D/Finance
D/Personnel
SSA/DDA
CFS

done 3/20/85

DO NOT use this form as a RECORD

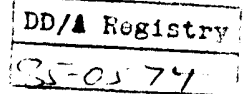
approvals, concurrences, disposals, for actions

Room No.—Bldg.

Phone No.

★ GPO : 1981 O - 361-529 (148)

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.205



12 FEB 1985

Mr. Harry E. Fitzwater
Deputy Director of Administration
Central Intelligence Agency
Washington, DC 20505

45-1

Dear Mr. Fitzwater:

The General Services Administration (GSA) and the Department of Defense (DOD) have reached agreement that civilian and military agencies will share a common vehicle rental system beginning March 1. The arrangement promises considerably enhanced service to civilian agencies over the "751" vehicle rental schedules which previously were mandatory for civilian agencies.

Under the DOD program which will be used, an array of nationally recognized firms will provide flat, unlimited mileage daily rates to Federal employees upon presentation of official travel orders, Government identification cards, or rental company identification cards. The companies include Ajax, American International, Avis, Budget, General, Hertz, Holiday/Payless, National, and Thrifty. Most also offer discounted, unlimited mileage weekly rates and several offer discounted one-way rental rates. While the flat rates may be slightly higher than some of the current contract rates where the rental car is driven only a limited number of miles, rates will be lower when any significant mileage is accumulated. Payment is made by cash or credit card upon return of the vehicles. Separate procedures are being established with the participating rental companies so that Federal employees requiring vehicles in local duty areas can continue to make reservations and payments through the GSA Interagency Fleet Management System.

A question that our customers usually raise regards insurance coverage. The DOD agreements provide that each vendor bill an employee's agency directly for any charges related to accidents. As is the current practice, under both the DOD rate agreement and GSA contractual programs, employees who elect to take the collision damage waiver offered at additional expense by automobile rental companies should be aware that the charges are not reimbursable.

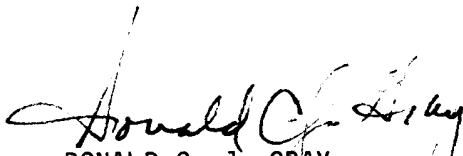
When an employee is charged directly for damage to a rental vehicle, the Federal Tort Claims Act provides for reimbursement of such charges when damage is incurred in the conduct of official business. This position has been upheld by a series of Comptroller General decisions.

2

Sales taxes added to vehicle rental charges must be paid by the employee unless arrangements have been made to bill the agency or the GSA Interagency Fleet Management System. Such charges are reimbursable.

In locations where the participating companies cannot satisfy local rental requirements, the Interagency Fleet Management System will establish alternative sources for vehicle rentals. More detailed information concerning the program is contained in the Federal Travel Directory issued monthly by GSA and the Military Traffic Management Command, DOD, to be issued shortly. Should you have any questions, please contact Mr. Terry Angelo, Director, Travel and Transportation Services Division, on 557-1261; or Sean Allan, Director, National Fleet Management Division, on 557-1278.

Sincerely,



DONALD C. J. GRAY
Assistant Administrator